



BUSINESS SCHOOL

MASTER IN MANAGEMENT

FACT SHEET FOR EXCHANGE STUDENTS

2017-2018



affiliated to



EUROPEAN IDENTITY
GLOBAL PERSPECTIVE

The World's First Business School (est. 1819)

ESCP EUROPE AT A GLANCE



- **Six ESCP Europe campuses**
in Berlin, London, Madrid, Paris, Turin and Warsaw
- The World's First Business School (est. 1819)
- **140 academic alliances** worldwide
- **Triple accredited:** EQUIS, AMBA, AACSB
- Regularly ranked among the world's best business schools
- **4,600 students** in degree programmes representing **90 different nationalities**
- **5,000 high-level** participants in customised training programmes and executive education
- **More than 140 research-active professors** representing over **20 nationalities**
- **120 affiliate and visiting professors**, and more than **700 practitioners and experts**
- **49,000 active alumni** in more than **150 countries worldwide**

EXCHANGE PROGRAMMES OFFERED



EXCHANGE CAMPUS: PARIS

If you wish to nominate students for other campuses please contact your Area Manager for more information.

PROGRAMME TITLE

Master in Management

PROGRAMME LEVEL

Graduate/Masters

PROGRAMME(S) TYPE

Exchange Programme (1 or 2 semesters)

LANGUAGE(S) OF INSTRUCTION

Local language and English

LANGUAGE COURSES AVAILABLE

- Exchange students may enrol upon arrival in a weekly French class, at no additional cost. In this case, they must take a French test on the welcome day to evaluate their language level. The course is 2 hours per week, and is for credit (2 ECTS credits). French classes for beginners are offered except during the summer semester.

COURSES OFFERED TO EXCHANGE STUDENTS

30-hour and 15-hour electives

Specialisations (for graduate-level students only)

Prerequisites : Depend on the course. Students interested in taking Finance courses should already have a strong background in finance.

Exchange students must register for their courses online (through the school intranet). Detailed dates for online registration will be provided, when available.

ESCP Europe organises a special seminar for exchange students: "Europe does matter."

It is mandatory and is worth 6 ECTS credits.

Students are automatically registered for this seminar.



EXCHANGE STUDENT APPLICATIONS



APPLICATION REQUIREMENTS

No GMAT, GRE or similar test is required.

Language Requirements:

We require the exchange students to speak fluent English or fluent French in order to have no difficulties to take the management courses taught in French and in English.

As the exchange students will integrate into our Master in Management Programme, they will be studying with French and International students who are generally 21 to 24 years old. We would advise you to nominate students who are between the ages of 20 and 28.

After the official nomination, your students will receive an online application form.

SUPPORTING DOCUMENTS REQUIRED FOR APPLICATION

- Curriculum Vitae (in French or in English)
- Cover letter, stating the motivation for studying at ESCP EUROPE (in French or in English)
- Transcripts of previous years at the university
- Proof of proficiency in French, if a student wishes to take management courses in French.
- Copy of passport or ID card

NOMINATION DEADLINES (FOR EXCHANGE STUDENTS)

Fall semester (September to December): 31 March 2017

Spring semester (January to May): 2 October 2017

Summer semester (June to mid-July): 12 March 2018

STUDENT APPLICATION DEADLINES (FOR EXCHANGE STUDENTS)

Fall semester 7 April 2017

Spring semester 9 October 2017

Summer semester 26 March 2018

ACADEMIC CALENDAR (Tentative Dates)



FALL SEMESTER

- 4 September 2017 - 8 September 2017: Compulsory orientation week
- 11 September 2017 - 8 December 2017: Classes
- 30 October - 3 November 2017: Holidays
- 11 December 2017 - 15 December 2017: Final exams for specialisations
- 7 May 2018 - 11 May 2018: Resit exams

SPRING SEMESTER

- 8 January 2018 - 12 January 2018: Compulsory orientation week
- 15 January 2018 - 13 April 2018: Classes
- 26 February 2018 - 2 March 2018: Holidays
- 16 April 2018 - 20 April 2018: Final exams for specialisations
- 28 May 2018 - 1 June 2018: Resit exams

SUMMER

- 4 June 2018 - 29 June 2018



GRADING SYSTEM (European Credit Transfer System)



ECTS grade	A	B	C	D	E
Grade distribution (EU recommendation)	10%	25%	30%	25%	10%

Please note that the ECTS grades depend on the results of the whole class through our 6 campuses on each specific course. For example, for one specific course, the grade shows the student's performance as compared with the average grade of the class, the average grade of the students on the Paris campus and the average grade of the students on all the ESCP EUROPE campuses.

CREDIT SYSTEM/WORKLOAD

The minimum workload for an ESCP Europe student is 20 ECTS per semester. The maximum workload authorized is 24 ECTS per semester.

The minimum workload for a visiting student is 12 ECTS (90 hours) per semester (excluding French language courses and the compulsory exchange student seminar).

Summer semester = a maximum of 12 ECTS.

PER SEMESTER	ECTS
1 advanced management elective course of 30 hours (10 weeks)	4 ECTS
1 introductory management elective course of 15 hours (5 weeks)	2 ECTS
Specialisation of 120 contact hours	16 ECTS
Europe does matter	6 ECTS

Tandem Programme/Buddy system

Tandem learning involves two people with different mother tongues working together to improve their foreign language skills and intercultural awareness. At ESCP EUROPE, the Tandem Programme aims to enhance socialization processes and to facilitate integration of different student populations on the Paris Campus.



OTHER USEFUL INFORMATION



VISA INFORMATION/LINK

If you are a citizen from the EU region you don't need to apply for a VISA

For Non- EU citizens:

- If studying at ESCP Europe **for a semester or more**, students need a "VISA VLS-TS" long séjour pour études (extended stay study Visa with residence permit). Valid for more than 90 days to 1 year.*
- If studying at ESCP Europe **for the summer Programme**, students need a "VISA DE COURT SEJOUR" (short-stay study Visa). Valid for only 90 days.

ATTENTION !!! It is your responsibility to check with the nearest French Embassy/Consulate for the latest VISA information

Exchange students **should not enter** France with a Tourist VISA

** To apply for an extended stay study Visa VLS-TS in a country where a CEF (centre pour les études en France) procedure is in force, you must go through the CEF procedure (also known as "Pastel"). Application online:*

<http://www.campusfrance.org/en/page/a-country-using-cef-procedure>

HOUSING

ESCP EUROPE has no accommodation on-campus. Students can apply for accommodation at the Cité Universitaire Internationale: **www.ciup.fr**

They can also choose to look for a private flat. However they should be aware that it is very difficult to find a flat in Paris for a short term rental.

Students can regularly check for accommodation ads published on the school intranet as well as the Facebook group "ESCP Rents - Paris Campus".

ESCP Europe provides all students with a housing guide.

COST OF LIVING

Transport 70 € per month ("Navigo pass" for the metro, buses, RER within Paris)

Health insurance around 215 € (once per academic year)

Accommodation Between 600 € and 1000 € per month (depending on the choice of accommodation for a single occupancy)

Food around 300 € (Lunch at the school canteen costs around 75 € per month)

Mobile phone 10-40 € for a monthly contract

OTHER USEFUL INFORMATION



FEES

No academic fees for visiting students.

HEALTH INSURANCE

Medical coverage is **mandatory** in France. All students have to register with the French Student social security (215 euros in 2016-2017, price subject to change), except if:

- they are EU nationals : they can benefit from the French Social Security by providing their European Health Insurance Card (EHIC), which they must obtain from their health insurance centre before leaving their home country. They will be required to show a copy of this form upon arrival.
- they have a French government scholarship, such as a bourse Eiffel or Bourse CROUS
- they are over 28 years old. They cannot register for French Student medical coverage. They must show proof of medical coverage from their country.

French student medical coverage covers sickness, hospital and accident costs. It reimburses 70% of expenses (however, dental and optical care are minimally covered).

Students will be asked to show proof of insurance, covering them for the risks of civil liability, repatriation and individual accident, medical expenses abroad.

IMPORTANT:

Students will be asked to show proof of insurance, covering them for the risks of civil liability, repatriation assistance and individual accidents, medical costs abroad. It is **mandatory** for all students.



CONTACTS



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<http://www.escpeurope.eu/>

<http://www.escpeurope.eu/visitingstudents>

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EUROPE AREA MANAGER

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STUDENT AFFAIRS OFFICE

(Visa, Health insurance, housing)

studentaffairs@escpeurope.eu

registration@escpeurope.eu

